

**Advertisement No. Rec.01/2025**

**Advertisement for Scientific Positions**

**Starting Date for Submission of Online Applications : 10.02.2025 (from 10:00 A.M)**  
**Last Date for Receipt/Submission of Online Applications : 14.03.2025 (upto 5:00 P.M)**

CSIR-Central Food Technological Research Institute (CFTRI), Mysuru (A constituent laboratory of Council of Scientific and Industrial Research, New Delhi) is one of the premier R&D institutions in the country dedicated to cutting-edge research in the area of Food Science & Technology. The ongoing programmes are primarily focused under Four major broad areas such as Technology Development, Engineering Sciences, Translational Research and Food Safety. Currently the institute is vibrant with CSIR Mission projects and Focused Basic Research along with a large number of in-house projects. Industry sponsored projects are also one of the highlights in which specific and relevant problems are addressed by experts in a time bound manner. CSIR-CFTRI has excellent facilities to promote all round research comparable to world's leading Scientific Establishments.

CSIR-CFTRI invites online applications from Indian citizens who are highly motivated, enthusiastic and qualified researchers/professionals in order to contribute towards Nation's development by pursuing in-depth R&D in the diverse areas of Food Science & Technology to fill up the following scientific positions:

Sl. No.	Designation	No. of Posts & Reservation	Pay Level (As per 7 <sup>th</sup> CPC)	Total Emoluments (As per 7 <sup>th</sup> CPC) #	** Upper Age Limit not exceeding ( as on 14.03.2025)
1	SCIENTIST	Total No. of Posts: 34* [UR-14, EWS-3, SC-6, ST-2, OBC(NCL)-9] {*includes 1 post reserved for PwBD (HH)}	Level-11 (₹ 67,700 - 2,08,700)	₹ 1,22,629/-	32 Years
2	SCIENTIST	01 [UR-PwBD(OH)] (Backlog Vacancy)	Level-11 (₹ 67,700 - 2,08,700)	₹ 1,22,629/-	32 Years

#Total Emoluments means approximate total emoluments on minimum of Pay Level inclusive of Basic Pay, Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible in Mysuru City.

\*\* Please see details of age relaxations at Sl. No. 3 – Age limit & Relaxations under General Information and Conditions.

**Abbreviations used:** UR - Unreserved, SC - Scheduled caste, ST - Scheduled Tribe, OBC (NCL) - Other Backward Classes (Non-Creamy Layer), EWS - Economically Weaker Sections, PwBD - Persons with Benchmark Disability, OH- Orthopaedically Handicapped, HH- Hearing Handicapped

The minimum essential qualifications, etc. for all the above posts are as under:-

<b>Post Code : S-01</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category: 1 Post [OBC(NCL) - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in the area of Electrical Engineering	DE: Experience in installation and maintenance of Power Infrastructure, Power System Components, Measurement of Electrical parameters, Power Conversion, Switching and Protection Devices, Distribution & Regulation of Electrical Energy/Installations, Cabling and Accessories	To support, maintain and establish Power Infrastructure related to the development of Process Machinery. Day-to-day maintenance of Electrical Installations and other related works of the Institute
<b>Post Code : S-02</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in the area of Electronics / Instrumentation Engineering / Electronics & Instrumentation Engineering	DE: (i) Experience in the Operation & Maintenance of Sophisticated Analytical Instruments and equipment used in Food Science & Technological Research (ii) Experience in Design & Development of Electronic Instruments/Control Systems/ Components	To support the operation & maintenance of Sophisticated Analytical Instruments, develop new equipment and R&D in the area of Food Science & Technology
<b>Post Code : S-03</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [OBC(NCL) - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in Mechanical Engineering	DE: (i) Industrial/Research experience in the area of Design and/or Development of Food Machinery Components/Systems using Computer Integrated Manufacturing, AI, ML, IoT. (ii) Experience in CAD and FEM for Design & Analysis using Software like CATIA/Pro E/Ansys/MATLAB etc. (iii) Experience in Product Development/Technology Innovation/ Applied Technology in the area of Food Science & Technology	Design and Development of Food Processing Machinery, Food Process Development and other allied Institute activities

<b>Post Code : S-04</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in Chemical Engineering/ Chemical Technology  (OR)  Ph.D. (Engg.) submitted in Chemical Engineering	DE: (i) Industrial/Research Experience in Product/ Process Development/ Technology Innovation/Applied Technology/Scale-up/Bioengineering/ Downstream Processing in the area of Food Science & Technology  (ii) Experience in Design & Analysis using software  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in Food Process Development, Scale-up and other allied Institute activities
<b>Post Code : S-05</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 3 Posts [UR - 03]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science / Food Science & Nutrition / Food Science & Technology/Food Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of Food Grain processing/Baking/Extrusion  (ii) Experience in Product Development/ Technology Innovation/Applied Technology/Scale-up in the area of Food Science & Technology and Grain processing  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D Activities in Grain Processing, Baking and Extrusion
<b>Post Code : S-06</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 2 Posts [OBC(NCL) - 02]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Chemistry	DQ: Specialization in Organic/ Synthetic Chemistry  DE: (i) Experience in Pesticide Chemistry/ Formulation  (ii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of pesticide formulations for pest control and management. Testing of Food Samples, Method Development and validation

<b>Post Code : S-07</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in the area of Design Engineering	DQ: Post Graduate Diploma in Packaging (PGDP)/Ph.D. in the area of packaging DE: (i) Experience in the Art & Graphics design of packaging fresh & processed foods (ii) Experience in contemporary Tools and Techniques for the development of food packaging design & simulation (iii) Experience in the Package design & analysis software	To carry out R&D activities in creating packaging solutions and refining packaging design & simulation for continuous improvement
<b>Post Code : S-08</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [SC - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in Mechanical Engineering	DQ: Post Graduate Diploma in Packaging (PGDP)/Ph.D. in the area of packaging DE: (i) Industrial/Research experience in the areas of design and/or development of Packaging machinery (ii) Experience in the package design & analysis software (iii) Experience in contemporary tools and techniques for design, development & testing of packaging materials	To carry out R&D activities in the design & development of food packaging materials & machinery
<b>Post Code : S-09</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 01 Post [OBC(NCL) - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science/Food Science & Technology/Food Technology/ Post Harvest Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of fruit and vegetable processing & preservation (ii) Experience in Product Development/ Technology Innovation/Applied Technology/Scale-up in the area of fruit and vegetable processing & preservation (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of fruit and vegetable processing & preservation

<b>Post Code : S-10</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [OBC(NCL) - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Chemistry	DE: (i) Industrial / Research experience in fundamental and applied aspects of Food Chemistry/Starches/Proteins and other Food Grain components  (ii) Experience in Product Development/ Technology Innovation/Applied Technology/Scale-up/Translational Research  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Chemistry of Food Grains
<b>Post Code : S-11</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 2 Posts [UR - 02]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in Food Engineering/Food Process Engineering/Mechanical Engineering	DE: (i) Industrial/Research experience in fundamental and applied aspects of Post-Harvest handling, drying, storage, milling machinery and processing of food grains  (ii) Experience in Technology Innovation /Applied Technology/Scale-up in the area of Food Grain Processing	To carry out R&D in Grain Processing and Technology Development and Design & development of Grain Processing Machinery
<b>Post Code : S-12</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [ST - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science / Food Science & Nutrition / Food Science & Technology / Food Technology / Dairy Science / Dairy Chemistry / Dairy Science & Technology/ Dairy Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of Food Science & Technology (ii) Experience in Product Development/ Technology Innovation/Applied Technology/Scale-up in the area of Food Science & Technology (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To actively contribute in R&D in the area of Food Science & Technology along with teaching



<b>Post Code : S-13</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in the area of Microbiology	DE: (i) Industrial/Research experience in HACCP/Microbiological Industrial Hygiene/Food Microbiology & Sanitation  (ii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the areas of Microbial Food Safety & Hygiene
<b>Post Code : S-14</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 01 Post [SC - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science / Food Science & Technology / Food Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of Poultry & Meat processing and Preservation Technology  (ii) Experience in Product Development/Technology Innovation/Applied Technology/Translational Research in the area of Poultry & Meat processing  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Poultry & Meat processing
<b>Post Code : S-15</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category: 01 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Fisheries Science / Fish Processing Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of Fish Processing & Preservation Technology  (ii) Experience in Product Development/Technology Innovation/Applied Technology/Translational Research in the area of Fish processing  (iii) Research contributions evidenced by peer reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Fish processing

<b>Post Code : S-16</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 02 Posts [OBC(NCL) - 02]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Botany/ Applied Botany / Plant Science/ Plant Molecular Biology / Plant Genetics	DE: (i) Industrial/Research experience in fundamental and applied aspects of isolation, identification & characterization of secondary plant metabolites  (ii) Experience in Technology Innovation/ Applied Technology/ Translational Research in the area of Plant molecular biology and Tissue culture  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Plant Molecular Biology, Plant Genetics & Tissue culture
<b>Post Code : S-17</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 01 Post [EWS - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Chemistry	DE: (i) Industrial/Research experience in fundamental and applied aspects of Spices /Food Chemistry/Flavour Chemistry/ Separation Chemistry/ Natural Product Chemistry/Aroma Compounds  (ii) Experience in Product Development/ Technology Innovation/Applied Technology /Translational Research in the area of Spices & Flavour Science  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of spices, flavour and plantation products
<b>Post Code : S-18</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 02 Posts [EWS - 02]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science / Food Science & Technology / Food Science & Nutrition / Food Technology / Food Processing Technology	DE: (i) Industrial/Research experience in Traditional Foods, Functional Foods and Nutraceuticals/ Food Processing  (ii) Experience in Product Development/ Technology Innovation/Applied Technology /Translational Research in the area of Functional Foods and Nutraceuticals  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Traditional Foods, Functional Foods and Nutraceuticals including product development

<b>Post Code : S-19</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 02 Posts [SC - 02]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science/Food Science & Technology/Food Science & Nutrition/Food Technology/ Food Processing Technology	DE: (i) Industrial/Research experience in Sensory evaluation of food products using Instrumental and conventional methods for food quality & consumer evaluation/ Interpretation of Sensory data using Statistical software  (ii) Experience in Technology Innovation/Applied Technology in the area of Sensory Science  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Sensory Science
<b>Post Code : S-20</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 01 Post [OBC(NCL) - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
M.E./M.Tech in Biochemical Engineering  (OR)  Ph.D. (Engg.) submitted in Biochemical Engineering	DE: (i) Industrial/Research Experience in Product/ Process Development/ Technology Innovation/Applied Technology/Scale-up/Bioengineering/ Downstream Processing in the area of Food Science & Technology  (ii) Experience in design & analysis using software  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	(i) To carry out R&D activities in Food Process Development, Scale-up and other allied Institute activities  (ii) To carry out R&D activities in upstream and Downstream Processing of metabolites
<b>Post Code : S-21</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Mathematics / Statistics / Agricultural Statistics	DE: Experience in Statistical Analysis/Data processing/Deep Learning and Data Analytics/Statistical Software	To actively contribute in R&D and allied activities of the institute along with teaching



<b>Post Code : S-22</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 01 Post [SC - 01]</b>		
Essential Qualification(s) [EQ]	Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)	Job Requirements/Nature of Job
Ph.D. (Sc.) submitted in Horticulture/ Fruit Science/Vegetable Science	DE: (i) Industrial/Research experience in fundamental and applied aspects of Fruit and Vegetable Processing & Preservation (ii) Experience in Product Development/ Technology Innovation / Applied Technology/Scale-up in the area of Fruit and Vegetable Processing & Preservation (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	(i) To carry out R&D activities in the area of Protected cultivation, Urban Horticulture & Hydroponics  (ii) To carry out R&D activities in the area of Fruit and Vegetable Processing & Preservation
<b>Post Code : S-23</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 01 Post [UR - 01]</b>		
Essential Qualification(s) [EQ]	Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)	Job Requirements/Nature of Job
Ph.D. (Sc.) submitted in Biochemistry/Biophysics	DE: (i) Research experience in structural and functional characterization of proteins evident through peer-reviewed research Publications  (ii) Research experience in separation & characterization of proteins using modern analytical methods	To carry out R&D activities in the area of protein chemistry
<b>Post Code : S-24</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
Essential Qualification(s) [EQ]	Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)	Job Requirements/Nature of Job
Ph.D. (Sc.) submitted in the area of Pharmacology	DE: (i) Experience in in-vitro and in-vivo pharmacology, experimental pharmacology techniques related to various animal models and pharmacokinetic studies  (ii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of Nutraceutical/Functional Foods for their health benefits  To provide pharmacology support in the design and execution of preclinical and clinical efficacy studies

<b>Post Code : S-25</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Chemistry	DE: (i) Industrial/Research experience in fundamental and applied aspects of Spices /Food Chemistry/Flavour Chemistry/ Separation Chemistry/ Natural Product Chemistry/Aroma Compounds  (ii) Experience in Product Development/ Technology Innovation/Applied Technology /Translational Research in the area of Spices & Flavour Science  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of spices, flavour and plantation products
<b>Post Code : S-26</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [SC - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science / Food Science & Nutrition / Food Science & Technology/Food Technology /Dairy Science / Dairy Chemistry / Dairy Science & Technology/ Dairy Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of Food Science & Technology  (ii) Experience in Product Development/ Technology Innovation/Applied Technology /Scale-up in the area of Food Science & Technology  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To actively contribute in R&D in the area of Food Science & Technology along with teaching
<b>Post Code : S-27</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [ST - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
Ph.D. (Sc.) submitted in Food Science/Food Science & Technology/Food Technology/ Post Harvest Technology	DE: (i) Industrial/Research experience in fundamental and applied aspects of fruit and vegetable processing & preservation  (ii) Experience in Product Development/ Technology Innovation/Applied Technology/Scale-up in the area of fruit and vegetable processing & preservation  (iii) Research contributions evidenced by peer-reviewed publications in SCI journals or patents	To carry out R&D activities in the area of fruit and Vegetable Processing & Preservation

**\*Out of the above 34 Posts one Post is reserved for PwBD(HH)**

## **Backlog Vacancy:**

<b>Post Code : S-28</b>		<b>Scientist</b>
<b>No. of post(s) &amp; Category : 1 Post [UR-PwBD(OH) - 01]</b>		
<b>Essential Qualification(s) [EQ]</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience(s) (DE)</b>	<b>Job Requirements/Nature of Job</b>
<p>M.E./M.Tech in the area of Food Technology/ Food Engineering &amp; Technology / Food Science &amp; Technology/ Food Process Engineering/ Food Processing Technology/ Food Technology &amp; Management</p> <p>OR</p> <p>Ph.D. (Engg. /Sc.) submitted in the area of Food Technology/ Food Engineering &amp; Technology / Food Science &amp; Technology/ Food Process Engineering/ Food Processing Technology/ Food Technology &amp; Management</p>	<p>A full-time MBA degree or PG Diploma with specializations in Technology Management /Marketing/ Entrepreneurship</p> <p>OR</p> <p>Experience in Market Research/ Financial Modeling/ Business Planning and Incubation/Technology Transfer</p>	<p>Liaising with the Industry in supporting the projects and technology transfer activities (entrepreneurs and Institutional clients)</p>

**Selected candidate(s) will have to undertake research development and innovative product development activities in the core areas of the Institute. In addition to the R&D activities, consultancy, sponsored/Grant-in-aid projects are also to be handled either independently or in a team.**

## **GENERAL INFORMATION AND CONDITIONS: -**

### **1. Benefits under Council service:**

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR employees at the place of posting. Council employees are also entitled to accommodation according to the CSIR Residence Allotment Rules, subject to availability. If council or government accommodation is utilized, HRA will not be provided.
- b. In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical Expenses, Leave Travel Concession and Children's Education Allowances etc. are also available as per CSIR /Govt. of India (GoI) Rules as applicable to the Council Servants.
- c. The selected candidates will be governed by the 'National Pension System' or Extant Pension System based on defined contributions as adopted by CSIR for its employees.
- d. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists, as per rules as amended from time to time.
- e. Deserving candidates may be considered for advance increments based on recommendations of the Selection Committee, subject to acceptance by the Competent Authority, in accordance with the provisions outlined in the CSIR Recruitment and Promotion Rules.
- f. In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964, Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules and orders issued by the Govt. of India from time to time shall apply to the extent applicable to the employees of the Council.
- g. All the posts carry All India Service Liability (AISL) i.e. the candidate on selection may be asked to serve anywhere in the country.

### **2. Other Conditions:**

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions specified in the advertisement by the last date of receipt of online application. Applicants are advised to ensure that they possess the essential qualifications/experience for the post(s) against which they are submitting their application(s). **Inquiries regarding eligibility will not be entertained.**
- c. The prescribed essential qualifications/experience are minimum and should be in the area as mentioned against respective post code. Mere possession of the prescribed essential qualifications/experience does not entitle candidates to be called for the interview. Duly constituted Screening Committee will adopt its own criteria for short-listing the candidates for interview. Applicants should therefore provide all relevant information over and above the prescribed minimum qualification in their application, supported by appropriate documentation. Candidates must ensure that all information is complete and accurate. **Candidates applying for the position with a Ph.D. (submitted) are advised to include valid documentary proof of their thesis submission with date, issued by the appropriate authority of their University/Institution.**

Completion of Ph.D./Master's Degree will be reckoned from the date of issue of Provisional Certificate/Notification of Result / Awarded Date, as the case may be. **The candidates are required to upload one page Synopsis/ Abstract of Ph.D. thesis/ M.E./M.Tech dissertation, wherever applicable.**

- d. Applicants currently working in CSIR/ Government Organizations /Autonomous Bodies/ Statutory Bodies/Universities/PSUs etc., as regular employee must inform their department or office and upload a "No Objection Certificate" (NOC) from their employer at the time of submitting the online application (as per attached format), failing which their candidature will NOT be considered.

- e. **Applications not duly filled or uploaded without required certificates / documents will be summarily rejected.**
- f. The screening and selection of candidates will be conducted on the basis of the documents and information provided in the online application only. If at any stage it is discovered that a candidate does not meet the prescribed eligibility criteria or has submitted incorrect or false information in the application form; their candidature will be cancelled, even after selection and CSIR-CFTRI/CSIR will not be responsible for any consequences resulting from the submission of such false/inaccurate information. Therefore, the candidates must ensure that all information provided in the online application are accurate and correct.
- g. If a candidate claims a qualification as equivalent to those specified in the advertisement, they must provide an order/notification or letter indicating the authority (including number and date) that recognizes this equivalence. Failure to provide such documentation may result in the rejection of the application. The decision of the competent authority of CSIR concerning the equivalence of qualifications and the recognition of Universities/Institutes shall be final and binding.
- h. The period of experience in a discipline/ area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications.
- i. If any document or certificate is in a language other than Hindi or English, a self-attested transcript in Hindi or English is to be submitted with the application.
- j. The date for determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for submission of online applications i.e. **14<sup>th</sup> March, 2025**.
- k. Persons with benchmark disabilities (PwBD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for the Persons with Benchmark Disabilities.
- l. If a candidate is residing abroad, they may request to attend the interview online or have their candidature considered *in-absentia* by the Selection Committee. This request must be submitted in writing. However, the decision of the appointing authority in this regard shall be final and binding.
- m. Only outstation candidates called and found eligible for interview may be paid single to and fro second-class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the Mysuru Railway Station/ place of interview on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey performed within India, as per rules. For road journeys between stations not connected by rail, the actual bus fare or road mileage at the lowest rate, may be reimbursed on production of documentary proof (bus tickets), as per GOI instructions on this subject.
- n. Any discrepancies between the information provided in the application and the original documents will render the candidate ineligible unless supported by valid documents/affidavit. In such cases, the candidate will also not receive reimbursement for travel fare.
- o. The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates. No enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.
- p. Canvassing in any form and/or bringing any influence, political or otherwise, will be treated as a disqualification for the post.
- q. The number of vacancies indicated against each category/post is provisional and may vary at the time of selection.



- r. Date of Birth filled by the candidate in the online application form shall be the same as recorded in the Matriculation/10<sup>th</sup> Standard or equivalent mark-sheet/certificate. The date of birth indicated in the mark-sheet/certificate will be accepted for determining the age and no subsequent request for change will be considered/granted. Where date of birth is not available in certificate/ mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth will be considered.
- s. The Appointing Authority reserves the right to cancel the advertisement without providing any reason and may also decide not to fill any or all positions, if necessary.
- t. Notifications about the date of the interview, the recommendations of the Screening/Selection Committees, the criteria used, and any further updates, notices, addendum or corrigendum related to this advertisement will be posted solely on the CSIR-CFTRI official website : <https://cftri.res.in>. No individual notifications will be sent to candidates, thus the candidates are advised to check the CSIR-CFTRI official website regularly.
- u. The selected candidates will be on probation for a specified period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.
- v. **Where a specific area or discipline is required as eligibility criteria for the post and if the same is not evident from the candidate's marks sheet and/or degree certificate from the concerned university, the candidates must provide valid document(s) to substantiate their claims, else, the decision of the Screening Committee regarding the acceptance or rejection of such claims will be final and binding on the candidates.**
- w. Candidates should indicate as to whether any of their blood/close relatives [relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working in CSIR-CFTRI or CSIR or any other National Labs/ Institutes/ Units of the CSIR.
- x. In the event of any inconsistency between Hindi and English version of the abridged advertisement, the English version shall prevail.
- y. **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.** The **Helpdesk** contact mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.

### **3. AGE LIMIT & RELAXATIONS:**

- a. The upper age limit shall be relaxed by 05 [five] years for Scheduled Caste [SC]/Scheduled Tribe [ST] and 03 [three] years for Other Backward Class [OBC(NCL)] candidates, as per Government of India orders in force, **only in respect of those cases where the posts are reserved for these respective categories.**
- b. SC/ST/OBC(NCL) candidates who apply against the posts not reserved for them i.e. Unreserved (UR) posts will not be eligible for age relaxation and they are treated on par with general candidates in respect of their selection [Application Fee Exemption is, however, applicable for SC and ST candidates in such cases].
- c. The candidates belonging to the reserved categories of SC/ST/OBC(NCL) must upload a scanned copy of their certificate with their applications. This certificate should be in the prescribed format and issued by the Competent Authority authorized to issue such certificates, such as the SDO, District Magistrate, or Deputy Commissioner, as specified by the Government of India.

- d. SC/ST/OBC certificates should be in the prescribed formats for appointment to posts under the Government of India (GoI). **The OBC (Non-Creamy Layer) certificates must also meet the Non-Creamy Layer criteria for appointment to posts under the GoI as laid down by the GoI and not for appointment in any of the States of Union bearing references to those State Govt. orders.**
- e. Eligibility for OBC candidates will be based on castes listed in the Central List of the Government of India, and their sub-caste must match the entries in this list; otherwise, their candidature will not be considered under any reserved category and will be treated as Unreserved (UR), if otherwise eligible. **OBC candidates in the "Creamy Layer" are not entitled to concessions available to the OBC category and must indicate their category as General.**
- f. The OBC (Non-Creamy Layer) are required to additionally furnish a 'Form of Declaration' supporting their claim that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years.
- g. SC/ST/OBC(NCL)/PwBD/EWS etc. candidates are required to present the original certificate in the prescribed format, signed by the specified authority, as and when asked. Candidate must upload scanned copy of the requisite certificate along with online application. However, the claim of the candidate belonging to specific category will be regulated as per extant GoI guidelines on the subject.
- h. Upper age limit is also relaxable upto five years for the departmental candidates. This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 10 years of age relaxation including 5 years age relaxation meant for their respective categories. Similarly, OBC(NCL) candidates would get maximum upto 8 years including 3 years of age relaxation meant for OBC(NCL) category]. This relaxation will be admissible to such departmental candidates which are with 3 years continuous service and working in posts which are in the same line or allied cadre and where a relation could be established that the service already rendered in that particular post will be useful for the efficient discharge of the duties of the post to which recruitment is being made. The decision in this regard will rest with the appointing authority.
- i. A candidate claiming to belong to the category of departmental candidate and thus seeking age relaxation under this para would be required to produce a Certificate issued after the date of advertisement from his/her Employer on the Office letter head to the effect that he/she is regularly appointed and not on casual/ad-hoc/daily wages/hourly paid/contract basis employee.
- j. The upper age limit is relaxable up to the age of 35 years for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried but no relaxation of educational qualification or method of recruitment (up to 40 years for members of Scheduled Caste/Scheduled Tribe candidates in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
- i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
  - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.

- k. Age relaxation of 10 (Ten) years [This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 15 years age relaxation including 5 years meant for their respective categories. Similarly, OBC candidates would get maximum upto 13 years including 3 years age relaxation meant for OBC category] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GOI instructions:
- (i) Category A - blindness and low vision;
  - (ii) Category B - deaf and hard of hearing;
  - (iii) Category C - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
  - (iv) Category D - autism, intellectual disability, specific learning disability and mental illness;
  - (v) Category E - multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness

**Note: Definition of the above specified disabilities will be as per “THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016”.**

**The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not, provided the post is identified suitable for the relevant category of disability.**

The persons claiming age relaxation under this sub-para would be eligible for relaxation in conditions/ reservation in posts who suffer from not **less than 40% of relevant benchmark disability**. Those Persons with Benchmark Disabilities (PwBD) who have availed the relaxation and/or reservation will have to submit **Certificate of Disability** issued by the Competent Authority as per the form V, VI and VII of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein. **In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group ‘A’ posts to be filled by Direct Recruitment by Selection.**

No Application Fee is payable by them. PLEASE NOTE, PwBD CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/COMMUNITY LIKE SC/ST/OBC(NCL)/GEN/EWS and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation. A candidate under the category PwBD will be considered to be eligible for appointment only if he/she (after such physical examination as the appointing authority may prescribe) is found to satisfy the requirements of physical and medical standards for the applied posts.

- l. The benefit of reservation under EWS category will be regulated as per DoPT OM No. 36039/1/2019-Estt.(Res.), dated 31.01.2019 and any other GoI instructions applicable in this regard, at the time of last date of submission of application. Further, the crucial/cut-off date for submitting Income and Asset certificate by the EWS candidate will be the closing date for receipt of application for the post. Income & Asset Certificates issued subsequent to the crucial/cut-off date and for the later Financial Year shall not be accepted.
- m. Further, Family Gross Annual Income shall be computed for the financial year prior to the year of last date of submission of online application. For example, if the closing date for receipt of application for a post is August, 2022, the financial year for computing gross annual income of the family shall be 2021-2022 and the certificate shall be valid for 2022-2023.
- n. Any other Age relaxation shall be applicable as per extant GoI/ CSIR Recruitment Rules.

- o. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in the case of exceptionally meritorious candidates with the prior approval of DG, CSIR as per extant CSIR guidelines.

#### **4. Mode of Selection:**

**Mere fulfillment of prescribed educational qualifications does not entitle a candidate to be called for interview. The duly constituted screening Committee will adopt its own criteria for shortlisting the candidates to be called for interview by any one or more of the following methods:**

- i. On the basis of higher educational qualifications.
- ii. On the basis of one/more Desirable Experience(s) and/or Desirable Qualifications in the relevant field or higher than the minimum prescribed in the advertisement.
- iii. On the basis of Patents filed, publications in SCI/Peer Reviewed journals, etc.
- iv. On the basis of quality, number and authorship (i.e. whether first author or corresponding author or co-author etc.) of Scientific Journal Publications.
- v. On the basis of Research specialization / Ph.D. discipline determined from the topic of research publication / Ph.D. Thesis
- vi. On the basis of written test/seminar.
- vii. By counting experience after the acquisition of essential qualification(s).
- viii. By invoking experience even in cases where there is no experience mentioned either as Essential Qualification (EQ) or as Desirable Qualification (DQ).
- ix. Any other methodology as deemed fit by the Screening Committee.

**(The candidate should therefore mention all qualifications and experience possessed by them in the relevant area over and above the minimum prescribed qualifications, supported with documents).**

- b. Due weightage will be given to the candidates having experience in product development/ technology innovation / translational research / applied technology etc. during the recruitment process. Accordingly, candidates claiming such achievements, if any, must mention them in the Online Application along with supporting documents.

#### **5. How to Apply:**

- a) Eligible candidates are required to apply ONLINE only through our website <https://recruitment.cftri.res.in> or <https://cftri.res.in> . No other mode of application will be considered.
- b) If the candidate does not have a valid email id, he/she should create a new valid email id before applying online and should be kept active during the entire recruitment process.
- c) For online application process please refer “How-to-apply online” instructions, “Fee Payment Procedure’ and ‘Application Replica’ available on the above-mentioned website. The application is to be submitted in three distinct steps within prescribed timeline, as below: - i) Registration [online] ii) Fee Submission [online], if applicable iii) Online application submission.
- d) **Online Application will be available on <https://recruitment.cftri.res.in> or <https://cftri.res.in>**  
**The deadlines for the above-mentioned stages of application are as follows**
1. Start Date for Registration/fee submission for Online Application: 10.02.2025 at 10:00 AM.
  2. Last Date for Submission of Online application: 14.03.2025 at 05:00 PM.



- e) A non-refundable application fee of Rs. 500/- (Five Hundred Rupees) only wherever applicable may be deposited through the link to pay online which will be available on this website <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=299364> and downloaded copy of e-receipt of the same must be uploaded in the portal for successful submission of online application.

**The candidates belonging to SC/ST/PwBD/Women/Ex-Servicemen are exempted from payment of application fee, subject to uploading of the relevant document of their claim.**

**Applications without the prescribed fee will not be considered and summarily rejected in the non-exempted categories. No representation against such rejection would be entertained.**

- f) Candidate is required to upload his/her recent passport size scanned colour photograph, signature each (max size 50 KB) and also relevant certificates (max size 1MB each) at the specified places in the online application.
- g) Applications submitted cannot be withdrawn, and fees paid are non-refundable under any circumstances. Additionally, fees cannot be held in reserve for future examinations or selections.
- h) In case of Board/University/Institute awarding CGPA/SGPA/OGPA/DGPA/CPI grades etc., the candidate must convert these into a percentage using the formula provided by the concerned Board/University/Institution. Additionally, copy of the conversion formula of CGPA/SGPA/OGPA/DGPA/CPI grades etc. into percentage, issued by the concerned Board/University/Institution must be uploaded in the online application. Failure to submit the conversion formula along with the online application form, if applicable, will result in the application being treated as incomplete.
- i) Only one application per candidate will be accepted for each postcode. If a candidate submits multiple online applications for the same postcode using different email addresses, only the most recent completed application will be considered. Candidates should retain a copy of the application print-out and any payment details for their records, as these will not be available after the application deadline.
- j) The candidate must register with their name, email-id and mobile number. After successful registration, the candidate has to login using the credentials and apply through the Online Application Portal. After filling-up the application form, the candidate can upload all relevant supporting documents and verify or edit the application to ensure that the application is accurate and complete in all aspects. After finalizing the application, the candidate has to finally 'Submit' the Draft application and update the payment details, if applicable, in the Portal to successfully submit the application form. Once the application is submitted, no further modifications or amendments will be permitted. It is important to keep a printout of the completed application form. Candidates should **NOT** send a hard copy of the application after submission. They will be requested to submit a hard copy at the appropriate time.
- k) A candidate can apply for multiple postcodes subject to fulfilling all eligibility criterion attached to each individual post code. However, the candidate must complete a separate application (except primary/registration details) along with the requisite application fee separately for each post code.
- l) Once submitted, any request for change or correction in the application form will not be accepted under any circumstances.
- m) In the event of a fake or fabricated application or registration, that misuses the name or photo of any other person, the candidate and/or cyber café will be held accountable for appropriate legal action.
- n) Candidates currently working in CSIR/Government Organisations/Autonomous Bodies/Statutory Bodies/Universities/PSU etc., as regular employee, must upload a '**No Objection Certificate**' (NOC) from their employer, along with their online application. Failure to do so will rendered the application as incomplete.



- o) Candidate are advised to check the official CSIR-CFTRI website regularly. For addendum/corrigendum and updated information regarding this advertisement, please visit our website: <https://cftri.res.in>
- p) No separate individual information/intimation shall be sent to the candidates. Therefore, candidates are advised to keep visiting this website <https://cftri.res.in> regularly.
- q) No separate call letters will be mailed to candidates. All notifications and communications will be sent via email provided by the candidate in the application form.
- r) Any information provided by an applicant in their online application form will be binding on the candidate. They will be liable for prosecution and civil consequences in case the information or details submitted are found to be false at any later stage.

**Note:** Applicants are advised to strictly adhere to the instructions. The information submitted in the online application will be considered as final for further processing. The validation rules and design of the online application are based on the requirements outlined in the advertisement and no representation in this regard will be entertained. Candidates should carefully read the advertisement and refer to the “Instructions” section on the application portal. Submission of an online application does not guarantee that the candidate meets all eligibility criteria stated in the advertisement. Applications are subject to subsequent scrutiny and may be rejected if ineligibility is discovered at later stages.

Appointments for reserved positions will be provisional, pending verification of caste certificates through appropriate channels. If verification reveals that a candidate's claim to SC/ST/OBC/EWS/PwBD status is false or incorrect, their employment will be terminated immediately without assigning any reasons and without prejudice to further legal action as deemed fit.

**6. Following documents must be uploaded along with online application form:**

- a. Proof for remittance of application fee of Rs. 500/- paid through SBI collect (E-receipt/Transaction reference), wherever applicable.
- b. Recent Passport size Colour photograph uploaded at appropriate place.
- c. Signature of the candidate uploaded at appropriate place.
- d. Copy of Matriculation/10<sup>th</sup> Standard or equivalent marksheet/certificate indicating date of birth or School leaving certificate indicating Date of Birth in support of Name and Date of Birth.
- e. Copy of Gazette Notification/Affidavit from appropriate authority in support of change of name/ mismatch in name/ variation in name of candidate/ parents (if applicable).
- f. Copy of educational certificate(s) and/or marksheet(s) supporting the essential qualifications and any higher qualifications.
- g. Copy of Scheduled Caste/ Scheduled Tribe/ Other Backward Class/ Economically Weaker Section / PwBD certificate(s) in the prescribed Government of India (GoI) format issued by the specified authority, if applicable.
- h. Copy of the 'Form of Declaration' from OBC (Non-Creamy Layer) candidates, supporting their claim in the application that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years.
- i. Copy of the judgment/decree from the appropriate court of law for widow, divorced, or judicially separated women, to verify the status of divorce or judicial separation, if applicable. Additionally, an affidavit confirming that such candidate has not remarried.
- j. Copy of the certificate issued by the competent authority in the prescribed format for Departmental candidates claiming age concession.
- k. Copy of experience certificate(s), if any.
- l. Copy of the 'No Objection Certificate' (NOC) from the employer for candidates currently working as regular employee in CSIR /Government Organisations /Autonomous Bodies /Statutory Bodies / Universities /PSUs etc.
- m. One page Synopsis/ Abstract of Ph.D. thesis/ M.E./M.Tech dissertation.
- n. List of research publications in SCI / Peer reviewed journals etc., if applicable.
- o. Any other relevant document/certificates in support of the claim made(s) in the application, as applicable.

**Note 1: The documents/ certificates uploaded must be legible.**

**Note 2: Applications without the required document(s) will be considered as incomplete will be summarily rejected.**

**Note 3: Candidates will be asked to bring the documents in original along with the self- attested photocopies at an appropriate time.**

**Note 4: The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/ seminar/ Interview/ test will be final and binding on the candidates.**

## DISCLAIMER

**Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications / decisions given / to be given by the CSIR, regarding process for recruitment shall be final and binding.**

**Note:** In case of discrepancies between the English version of this abridged Advertisement and its Hindi Translation, the English version shall prevail.

In case of any difficulty while submitting online registration/application please do write email at [recruitment@cftri.res.in](mailto:recruitment@cftri.res.in) . To avoid last minute rush, candidates are advised to pay the online fee (if applicable) and apply online at the earliest. All further announcements/details pertaining to this process/updates/corrigendum/addendum etc. will be published/provided only on CFTRI official website <https://cftri.res.in> from time to time.

**NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.** The **Helpdesk** contact (0821-2514433) mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.

Sd/-  
Controller of Administration  
CSIR-Central Food Technological Research Institute  
Mysuru

### LIST OF FORMATS FOR CERTIFICATES

<b>PROFORMA-I</b>	<b>Form of Certificate to be produced by OTHER BACKWARD CLASSES (OBC) applying for appointment to posts under the Government of India.</b>
<b>PROFORMA-I-A</b>	<b>Form of Declaration to be submitted by OBC CANDIDATES (in addition to the community certificate).</b>
<b>PROFORMA-II</b>	<b>Form of Certificate to be produced by SCHEDULED CASTES and SCHEDULED TRIBES candidates applying for appointment to posts under the Government of India.</b>
<b>PROFORMA-III</b>	<b>Income &amp; Asset Certificate to be produced by ECONOMICALLY WEAKER SECTION (EWS) candidate</b>
<b>PROFORMA-IV</b>	<b>Disability Certificate (In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)</b>
<b>PROFORMA-V</b>	<b>Disability Certificate (In cases of multiple disabilities)</b>
<b>PROFORMA-VI</b>	<b>Disability Certificate (In cases other than those mentioned in FORM V and VI)</b>
<b>PROFORMA-VII</b>	<b>Format of 'NO OBJECTION CERTIFICATE' from the employer of a candidate currently working as a regular employee in CSIR/ Government Organisations /Autonomous Bodies /Statutory Bodies/ Universities/ Public Sector Undertakings etc.</b>
<b>PROFORMA-VIII</b>	<b>Form of Certificate to be produced by Departmental candidates for claiming age concession.</b>

**PROFORMA-I**

**FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter  
of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division  
\_\_\_\_\_ in the \_\_\_\_\_ State/Union Territory  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward  
class under the Government of India, Ministry of Social Justice and Empowerment's Resolution  
No. \_\_\_\_\_ dated \_\_\_\_\_\*.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in  
the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in  
column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No.  
36012/22/93-Estt. (SCT,) dated 08.09.1993, OM No. 36033/3/2004- Estt. (Res) dated 9th March, 2004,  
O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res)  
dated 27th May, 2013\*\*.

Date \_\_\_\_\_

**District Magistrate/Deputy Commissioner etc.**

**Seal of Office –**

\_\_\_\_\_

\*- The Authority issuing the Certificate may have to mention the details of Resolution of Government of  
India, in which the Caste of candidate is mentioned as OBC.

\*\* - As amended from time to time

Note:- The term "Ordinarily" reside(s) used here will have the same meaning as in section 20 of the  
Representation of the People Act, 1950.

List of authorities competent to issue Caste Certificates are indicated below:-

- (i) District Magistrate / Additional District Magistrate/ Collector/ Deputy Commissioner /  
Additional Deputy Commission/ Dy. Collector / 1st Class Stipendiary Magistrate /  
Sub-Divisional Magistrate / Extra-Assistant Commissioner/ Taluka Magistrate /  
Executive Magistrate.
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar: and
- (iv) Sub-Divisional Officers of the area where the Candidate and or his family normally resides.



**FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE  
(IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I \_\_\_\_\_ Son/daughter of Shri \_\_\_\_\_ resident of  
Village/town/city\_\_\_\_\_ district\_\_\_\_\_ state  
\_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community  
which is recognized as a backward class by the Government of India for the purpose of  
reservation in services as per orders contained in Department of Personnel and Training Office  
Memorandum No 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that I do not  
belong to persons/ sections/sections (Creamy Layer) mentioned in column 3 of the Schedule  
to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt.  
(Res.) dated 9<sup>th</sup> March, 2004, O.M. No. 36033/3/2004-Estt. (Res.) dated 14<sup>th</sup> October, 2008,  
OM No. 36033/1/2013-Estt. (Res.), dated: 27<sup>th</sup> May, 2013 and OM No. 36033/1/2013-Estt.  
(Res.), dated: 13<sup>th</sup> Nov, 2017 and as amended time to time.

I also declare that the condition of status/annual income for creamy layer of my  
Parents/guardian is within prescribed limits as on last date of application.

Signature : \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

1. This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ Son/Daughter\* of \_\_\_\_\_ Village/Town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the \_\_\_\_\_ State/Union Territory\* belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* under:

@ The Constitution Scheduled Castes Order, 1950

@ The Constitution Scheduled Tribes Order, 1950

@ The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order, 1951

@ The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956.

@ The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

@ The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

@ The Constitution (Dadra and Nagar Haveli)\* Scheduled Tribes Order, 1962.

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964.

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970.

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

@ The Constitution (SC) Orders (Amendment) Act, 1990.

@ The Constitution (ST) Orders (Amendment) Ordinance Act, 1991.

@ The Constitution (ST) Orders (Amendment) Ordinance Act, 1996.

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002.

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2007

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* \_\_\_\_\_ father/mother\* of Shri/Shrimati/Kumari \_\_\_\_\_ of Village/Town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* issued by the \_\_\_\_\_ dated \_\_\_\_\_ .

%3. Shri/Shrimati/Kumari\* \_\_\_\_\_ and /or\* his/her\* family ordinarily reside(s) in Village/Town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_ .

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

\*\*Designation \_\_\_\_\_

(With seal of Office)

State/Union Territory \_\_\_\_\_

---

\*Please delete the words, which are not applicable.

@ Please quote specific Presidential Order

% Delete the Paragraph, which is not applicable.

---

NOTE: The term 'ordinarily reside'(s) used here will have the same meaning as in Section 20 of the Representation of People Act, 1950

---

**\*\* List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificates :**

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.(not below the rank of 1st Class Stipendary Magistrate)
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. Administrator / Secretary to Administrator/Development Officer (Lakshadweep Islands).

---

Note: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**GOVERNMENT OF .....**  
**(NAME & ADDRESS OF THE AUTHORITY ISSUING THE CERTIFICATE)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY  
ECONOMICALLY WEAKER SECTIONS**

Certificate No \_\_\_\_\_

Date.....

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ Son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual Income\* of his/her 'family\*\*\*' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_ His / her family does not own or possess any of the following assets\*\*\*;

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).



Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

---

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "**Family**" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

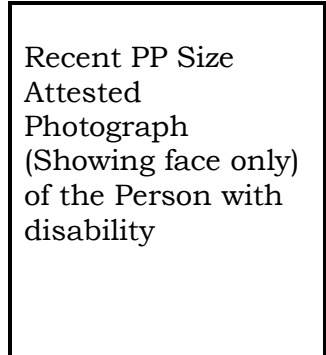
\*\*\*Note 3: The property held by a "Family" in different locations or different places / cities have been clubbed while applying the land or property holding test to determine EWS status.

**FORM-V**

Certificate of Disability

**(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**



Certificate No.: \_\_\_\_\_

Date: \_\_\_\_\_

**This is to certify that I have carefully examined**

Shri/Smt/Kum \_\_\_\_\_ son/ wife/ daughter of  
Shri \_\_\_\_\_ Date of Birth \_\_\_\_\_ (DD/MM/YYYY)  
Age \_\_\_\_\_ Years, Male/Female \_\_\_\_\_ Registration No. \_\_\_\_\_  
Permanent Resident of House No. \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_  
Post Office \_\_\_\_\_ District \_\_\_\_\_ State \_\_\_\_\_ whose  
photograph is affixed above, and am satisfied that:

(A) He/she is a case of:

- Locomotor Disability
  - Dwarfism
  - Blindness
- (Please tick as applicable)

(B) The diagnosis in his/her case is \_\_\_\_\_

(1) He/She has \_\_\_\_\_% (in figure) \_\_\_\_\_ percent (in words)  
permanent locomotor disability/dwarfism/blindness in relation to his/ her \_\_\_\_\_  
(part of body) as per guidelines ( \_\_\_\_\_ number and date of issue of the  
guidelines to be specified).



(2) The applicant has submitted the following document as proof of residence:

<b>Nature of Document</b>	<b>Date of Issue</b>	<b>Details of authority issuing certificate</b>

(Signature and Seal of Authorised Signatory of notified Medical Authority)

Signature/Thumb impression of the person in whose favour certificate of disability certificate is issued.

**FORM-VI**  
Certificate of Disability  
**(In cases of multiple disabilities)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent  
Passport Size  
Attested  
Photograph  
(Showing face  
only) of the  
Person with  
disability

Certificate No.: \_\_\_\_\_

Date: \_\_\_\_\_

1. This is to certify that we have carefully examined Shri/Smt/Kum  
\_\_\_\_\_ son/ wife/ daughter of Shri \_\_\_\_\_

Date of Birth \_\_\_\_\_ (DD/MM/YYYY) Age \_\_\_\_\_ Years, Male/Female

\_\_\_\_\_ Registration No. \_\_\_\_\_ Permanent Resident of House No.

\_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ PostOffice \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_ whose photograph is affixed

above, and are satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/  
disability has been evaluated as per guidelines ( \_\_\_\_\_ number and date  
of issue of the guidelines to be specified) for the disabilities ticked below, and shown against  
the relevant disability in the table below:

<b>S. No</b>	<b>Disability</b>	<b>Affected part of body</b>	<b>Diagnosis</b>	<b>Permanent physical impairment/ mental disability (in %)</b>
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Haemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

(B) In the light of the above, his /her over all permanent physical impairment as per guidelines (\_\_\_\_\_number and date of issue of the guidelines to be specified), is as follows:-

In figures:- \_\_\_\_\_percent

In words:- \_\_\_\_\_percent

2. This condition is progressive/ non-progressive/ likely to improve / not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

Or

(ii) is recommended/ after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till \_\_\_\_\_ (DD)/(MM)/(YY)

@ e.g. Left/right/both arms/legs

# e.g. Single eye

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

<b>Name and seal of Member</b>	<b>Name and seal of Member</b>	<b>Name and seal of the Chairperson</b>

Signature/Thumb impression of the person in whose favour certificate of disability certificate is issued.

**FORM-VII**

Certificate of Disability

**(IN CASES OTHER THAN THOSE MENTIONED IN FORMS V AND VI)**

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent PP Size  
Attested  
Photograph  
(Showing face  
only) of the  
Person with  
disability

Certificate No.: \_\_\_\_\_

Date: \_\_\_\_\_

1. This is to certify that I have carefully examined Shri/Smt/Kum  
\_\_\_\_\_ son/ wife/ daughter of Shri \_\_\_\_\_

Date of Birth \_\_\_\_\_ (DD/MM/YYYY) Age \_\_\_\_\_ Years, Male/Female

\_\_\_\_\_ Registration No. \_\_\_\_\_ Permanent Resident of House No.

\_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ PostOffice \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_ whose photograph is affixed

above, and are satisfied that he/she is a case of \_\_\_\_\_ Disability.

His/her extent of percentage physical impairment/disability has been evaluated as per  
guidelines (to be specified) and is shown against the relevant disability in the table below:

<b>S. No</b>	<b>Disability</b>	<b>Affected part of body</b>	<b>Diagnosis</b>	<b>Permanent physical impairment/mental disability (in %)</b>
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	£		
8.	Hard of Hearing	£		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary

Or

(ii) is recommended/ after \_\_\_\_\_ years \_\_\_\_\_ months,

and therefore this certificate shall be valid till \_\_\_\_\_(DD)/(MM)/(YY)

@ - e.g. Left/right/both arms/legs

# - e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned

(Countersignature and seal of the  
Chief Medical Officer/Medical Superintendent/  
Head of Government Hospital, in case the  
certificate is issued by a medical  
authority who is not a government  
servant (with seal))

Signature/Thumb impression of  
the person in whose favour  
certificate of disability is issued.

**Note:** In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

**Note:**

The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.

**FORMAT OF 'NO OBJECTION CERTIFICATE' FROM THE EMPLOYER OF CANDIDATE  
CURRENTLY WORKING AS REGULAR EMPLOYEE IN CSIR/ GOVERNMENT  
ORGANISATIONS /AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC  
SECTOR UNDERTAKINGS etc.**

**(Letter Head of the Institution/Issuing Authority)**

**No. ....**

**Date:** [DD/MM/YYYY]

**No Objection Certificate for Applying to Advertisement No. [Advertisement Number]**

This is to certify that Dr./Mr./Ms. [Full Name of Employee], [Designation], is a permanent/regular employee of this department/organization and has been serving in the capacity of [Current Position] since [Joining Date].

This department/organization has no objection to his/her applying for the position advertised vide Advt. No. [Advertisement Number] dated [Advertisement Date] for the position of [Post Code/Position]. This department/organization has no objection to Dr./Mr./Ms. [Employee's Name] participating in the selection process or being considered for the aforementioned employment in the new position.

It is also certified that Dr./Mr./Ms. [Full Name of Employee] is not currently undergoing any penalties under the applicable conduct rules and Dr./Mr./Ms. [Full Name of Employee] is neither under suspension, nor any vigilance, disciplinary, or criminal cases is pending against him/her as of the date of issuance of this certificate.

This certificate is issued at the request of the applicant for the purpose of applying to the said advertisement.

Place: .....

**For [Name of Department/Organization],**

[Signature of Issuing Authority]

[Name of Issuing Authority]

[Designation of Issuing Authority]

[Official Seal/Stamp]

[Contact Information]

[Department/Organization Address]



**THE FORM OF CERTIFICATE TO BE PRODUCED BY DEPARTMENTAL CANDIDATES  
EMPLOYEES FOR CLAIMING AGE CONCESSION**

**(Letter Head of the Institution/Issuing Authority)**

**No. ....**

**Date: [DD/MM/YYYY]**

**CERTIFICATE FOR CLAIMING AGE CONCESSION FOR APPLYING AGAINST  
ADVERTISEMENT NUMBER**

This is to certify that Dr./Mr./Ms. ....S/o/D/o/W/o Shri.....  
is a regularly appointed employee of ..... (Name of the Institute) and duties  
performed by him/her during the period(s) are as under:

- (i) .....
- (ii) .....
- (iii) .....

Certified that:

\* (a) Dr./Mr./Ms. ....holds substantively a permanent  
post of .....in the..... (Name of the Institute) with effect  
from .....to .....

OR

\* (b) Dr./Mr./Ms..... has been continuously in temporary service on a regular  
basis in the post of ..... at ..... (Name of the Institute) with  
effect from ..... to .....

\* *Strike out which is not applicable.*

**Place: .....**

**For [Name of the Institute],**

[Signature of Issuing Authority]  
[Name of Issuing Authority]  
[Designation of Issuing Authority]  
[Official Seal/Stamp]